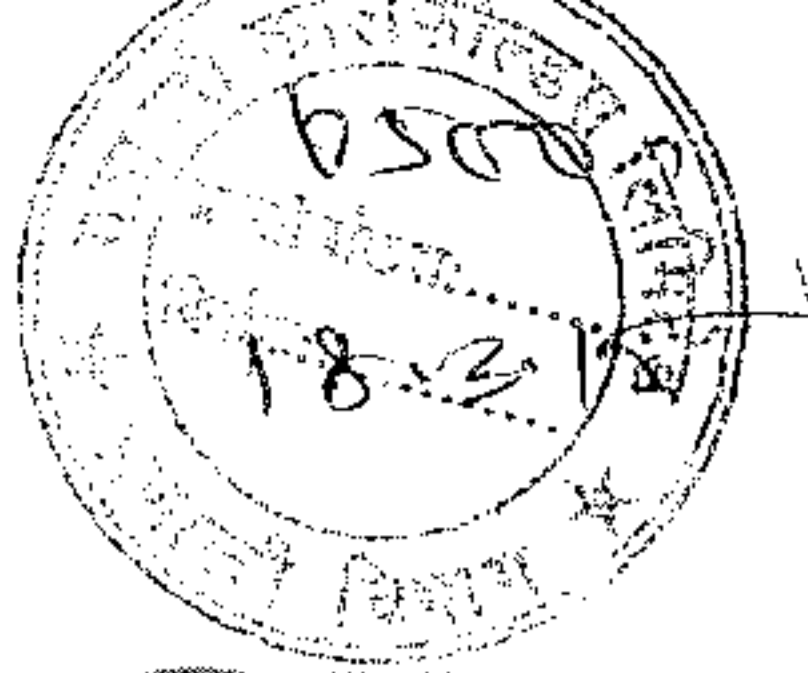




# MCL



**महानदी कोलफील्ड्स लिमिटेड**

महा प्रबन्धक (विक्रय एवं विपणन) का कार्यालय

Office of the General Manager (S&M)

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No. MCL/SBP/GM(S&M)/OPRN/ALLOC/2015/26/8

Dt. 18.03.15

## NOTICE

For ensuring better interaction with our esteemed consumers, we are in the process of building a consumer specific data bank which will be digitized and stored for reference. Information as below is required from all our consumers, so that the consumer data bank is created and digitized at the earliest.

1	Name of Consumer as in the FSA/LOA/Others	6	Three specimen signatures of the authorised signatory
2	Type(FSA/LOA/Others)	7	Land line & Mobile phone numbers of the authorised signatory
3	Unit name with capacity	8	E-mail ID for official communication
4	Name of the authorised Signatory with designation	9	Alternate Land line & Mobile numbers and E-mail ID
5	Three latest passport size photos of the authorised signatory	10	Duly notarized attestation letter by authorised signatory if nominating others.

The above information is to be submitted on one time basis and in case of any changes in the status of information as above, the same to be submitted immediately and separately. All concerned are requested to furnish the information in hard copy at the earliest before 31<sup>st</sup> March 2015.

GENERAL MANAGER(S&M)

GM(Systems), MCL : Requested to hoist the notice in MCL website for information of all the consumers.

18/3/15

Asst. Mgr (S&M)  
for. n. a. pl.