

## Office of the General Manager(M&S)

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Ref. No. MCL/SBP/GM( M&S)/Sectt./2019/ 936

Date: 5th December 2019

## NOTICE

This is to notify that any Letter / Documents by coal buyers which are directly received at Marketing & Sales Department will be henceforth received through the authenticate Company Mail ID / By Post and the hard copy through Central Dispatch Section w.e.f:-06.12.2019.

General Manager (M&S)

## Copy to:-

- General Manager(Admn.)
- 2. General Manager(System.):- with a request to hoist in Web Side.
- 3. Chief Manager(Commercial)
- 4. Chief Manager(RS)
- 5. Chief Manager(Operation)