



केवलनागपुरकोर्टकेअधिकारक्षेत्रमेंUnder Jurisdiction of Nagpur Court only

## वेस्टर्नकोलफील्ड्सलिमिटेड

Western Coalfields Limited

(मिनिरातकंपनी)(A Miniratna Company)

(कोलइंडियालि. कीअनुषंगीकंपनी)(A Subsidiary of Coal India Limited)

कार्मिकविभाग

Department of Personnel

Email : [gme.wcl@coalindia.in](mailto:gme.wcl@coalindia.in)

☎/FAX: 0712 -2512352

CIN :U10100MH1975GOI018626

ISO 9001:2015 Certified

🌐 [www.westerncoal.in](http://www.westerncoal.in)

**WCL/PER/EE/Notification/Advisor(Forest)/2022/3342**

**Date : 01.11.2022**

**Notification for Engagement of Full time Advisor (Forest) in WCL as per CIL's Policy for availing services of the retired CMD's/Directors/Sr Level Executives etc as full time/part time Advisors.**

Western Coalfields Limited (A subsidiary of Coal India Limited) (A Govt. Of India Enterprise) invites application for the engagement of **1 (one) full time Advisor (Forest) on contractual basis**, for an initial period of one year from **Retired** Indian Forest Service Officers preferably retired as PCCF/APCCF from Central/State Government (Retired Indian Forest Service Officer from Maharashtra/MP Cadre would be preferable) with minimum 3 years of experience of Forest Diversion of developmental projects, particularly in coal mining projects. The contract may be extended for another one year depending upon the requirement and satisfactory performance. **VRS** optees will not be considered.

**Eligibility, Benefits and other details:**

Sl.	Particulars	Description																				
1.	Name of Post	Full Time Advisor (Forest)																				
2.	No. of posts	01 (One)																				
3.	Nature of work	As Full Time Advisor (Forest), service will be utilized for: 1. Vetting & verification of FC proposals, Liaisoning with State Forest Department, IRO- MoEF&CC & MoEF&CC New Delhi. 2. Assistance/advice to CMD/Director/CVO/GMs/HoDs as per requirement on day to day basis. 3. He/She shall also be responsible for any other works/jobs that are assigned to him/her as per requirement.																				
4.	Maximum age limit for eligibility	Not more than 65 years during the Contract period.																				
5.	Minimum Educational Qualification	Graduate of any discipline.																				
6.	Minimum Experience	Retired Indian Forest Service Officer preferably retired as PCCF/APCCF from Central/ State government. Retired Indian Forest Service Officer from Maharashtra/MP Cadre would be preferable.																				
7.	Remuneration & other Benefits	(i) <b>Consolidated Monthly Compensation /Honorarium:</b> As per CIL's policy for availing services of the retired CMD's/Directors/Sr. Level Executives, etc. as full time/ part time Advisor. The honorarium will be fixed on the basis of their last drawn pay scale and matching in to the equivalent grade of CIL. <table border="1"><thead><tr><th>Grade of Retd. Executive &amp; equivalent</th><th>Compensation/Honorarium (Rs./month)</th></tr></thead><tbody><tr><td>Retired Chairman/Directors</td><td>Rs. 1,50,000/-</td></tr><tr><td>Retired E-9 grade executive</td><td>Rs. 1,20,000/-</td></tr><tr><td>Retired E-8 grade executive</td><td>Rs. 1,05,000/-</td></tr><tr><td>Retired E-7 grade executive</td><td>Rs. 90,000/-</td></tr><tr><td>Retired E-6 grade executive</td><td>Rs. 75,000/-</td></tr><tr><td>Retired E-5 grade executive</td><td>Rs. 60,000/-</td></tr><tr><td>Retired E-4 grade executive</td><td>Rs. 52,000/-</td></tr><tr><td>Retired E-3 grade executive</td><td>Rs. 45,000/-</td></tr><tr><td>Retired E-2 grade executive</td><td>Rs. 37,500/-</td></tr></tbody></table>	Grade of Retd. Executive & equivalent	Compensation/Honorarium (Rs./month)	Retired Chairman/Directors	Rs. 1,50,000/-	Retired E-9 grade executive	Rs. 1,20,000/-	Retired E-8 grade executive	Rs. 1,05,000/-	Retired E-7 grade executive	Rs. 90,000/-	Retired E-6 grade executive	Rs. 75,000/-	Retired E-5 grade executive	Rs. 60,000/-	Retired E-4 grade executive	Rs. 52,000/-	Retired E-3 grade executive	Rs. 45,000/-	Retired E-2 grade executive	Rs. 37,500/-
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(ii) **Conveyance Charges:** Company shall provide Conveyance for Full-time Advisors as per availability. However, where conveyance is not provided, they shall be eligible for 5% of consolidated pay per month as conveyance charge.

(iii) **Accommodation Facility:** Suitable company's accommodation shall be provided on availability. However, if company's accommodation is not available, a consolidated amount will be paid as under:

For X Class Cities	For Y Class Cities	For Z Class Cities
24% of Consolidated Pay per month	16% of Consolidated Pay per month	8% of Consolidated Pay per month

(iv) **Re-imbusement for Mobile Telephones:** Re-imbusement for the use of mobile telephones based on the actual bills or Rs. 750/- per month whichever is less.

(v) **Medical:** All executives of CIL covered under the Post Retiral Medical Benefits. Scheme will continue to be governed by the said scheme. Those appointed, who were not under the roll of CIL, will be given the same coverage of benefit, if they are not covered under any post retiral medical scheme.

(vi) **Leave:** The Advisor shall be entitled for paid leave of 15 days in every six months spell in addition to the paid holidays in the establishment. The paid leave shall be regulated as per the provisions of EL (Earned Leave) applicable to the Executive cadre employees under the CIL Executive Leave Rules. However, the paid leave admissible as above is not encashable. The accumulated leave shall stand lapsed on the expiry of each period of engagement of an Advisor.

(vii) **TA/DA:** TA/DA and other boarding/lodging charges shall be payable as per entitlement applicable to the existing executives of equal grades whenever tours are undertaken for the jobs related to assignment.

8. **Terms and conditions**

- a) The selected Advisor (Forest) would be stationed at WCL(HQ), Nagpur and will be reporting to Director (Tech./ P&P) WCL.
- b) The engagement of Advisor (Forest) shall be subject to Medical Fitness to be certified by Company's Medical officer.
- c) Notice period for termination of contract will be one month's notice or consolidated compensation amount from either side.

	<p>d) The Advisor will maintain all information /documents/materials gathered during the course of engagement in strict confidence. They will not copy or make notes of such information/documents except in conjunction with the work for the Company. They will not divulge to anyone outside the Company or use any of the information/documents/materials gathered during the course of engagement for their own or anyone else's benefit, either during or after the terms of engagement with the Company. The aforesaid obligation shall also apply to proprietary/confidential information/documents of third parties received by them or the Company in the normal course of the engagement with the Company. The Advisor shall, while demitting the office, handover all information/documents/materials (in soft/hard format) under their possession, during the engagement period, to the concerned HoD.</p> <p>e) <b>Vigilance/Departmental Clearance</b> – The rules of promotion on the matter of vigilance/departmental/safety clearance shall hold good on the matter of appointments/engagements of retired officials of Coal India Limited. Further, compliance to circular No. 07/05/21 dated 03.06.2021 of Central Vigilance Commission to be made regarding procedure for officials other than that of Coal India Limited.</p> <p>f) <b>Tax</b> – In case payment of GST is required, the same shall be reimbursed on production of proof of such payment.</p> <p>g) <b>Performance Review</b> – The value addition by the Advisor will be reviewed on the parameters as mentioned in Nature of Work by the Management and on being found satisfactory, approval for further extension may be granted as provided under CIL's Policy.</p> <p>h) <b>Joining on appointment</b> – The advisor is required to join within 15 days of the offer of engagement or in exceptional circumstances, as approved by the concerned Functional Director. In the event of failure to join within the stipulated period, the offer of engagement shall stand withdrawn automatically.</p> <p>i) <b>Prohibition on other Full time engagement</b> – Advisor shall not accept any full time appointment or post, whether advisory or administrative, in any other firm or company during the period of their engagement with CIL and its subsidiaries.</p>
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	j) <b>Other Terms and Conditions will be as per CIL's policy in vogue.</b>
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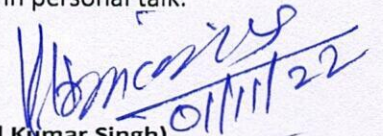
Interested candidates fulfilling the above criteria may submit their application in the format attached as Annexure-I along with following (self attested) documents latest by 30.11.2022 by 5 PM.

1. Proof of Age (Matriculation certificate).
2. Superannuation notice.
3. Certificates of qualification.
4. Details of Experience Certificate.
5. Certificate of scale of pay.

The application in the prescribed format along with self attested copies, required documents should reach the office of HOD(Personnel)/EE, Executive Establishment Department, Western Coalfields Limited, Civil Lines, Nagpur – 440001 (MS) by registered Post/Speed Post only. The application should super scribe "Application for the the post of Full Time Advisor (Forest), WCL on the envelope.

Following important points may also be noted:

- (i) Applications received after 30.11.2022, 5 PM will not be considered and company will not be responsible for any postal delay/lost in transit in submission on application within specified time.
- (ii) WCL reserves the right to change the number of vacancies and cancel/restrict/modify/alter the engagement process, if required, without issuing any further notice or assigning any reason thereof. Any modification/amendments, if any, in the notification will be given in WCL website only.
- (iii) All correspondence with the candidates shall be made as per his/her address given in the application. However, important information will also be available at WCL's website. WCL reserves the right to shortlist candidates for personal talk for the selection of the post of Full Time Advisor (Forest). No T.A will be paid to any candidate for appearing in personal talk.

  
(Anil Kumar Singh)  
Dy General Manager(Personnel)/EE  
Western Coalfields Limited  
Nagpur

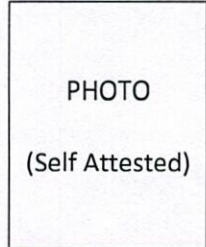
Distribution:

1. TS to CMD/D(P)/D(T)OP/D(T)P&P/D(F), WCL
2. GM(Vig), WCL HQ
3. GM(Envt), WCL HQ
4. TS to D(P&IR), CIL
5. GM(System)/HOD(System) - CIL/MCL/ECI/BCCL/CCL/SECL/NCL/CMPDIL/NEC/WCL : With a request for uploading the notification on their official website.
6. GM(EE)/HOD(EE) – CIL/MCL/ECI/BCCL/CCL/SECL/NCL/CMPDIL/NEC – wide circulation in the Subsidiary Company

e-office _____
Date _____

**APPLICATION FORMAT****FOR THE POST OF FULL TIME ADVISOR (Forest)in WESTERN COALFIELDS LIMITED, NAGPUR**

1. Name (in block letter):
2. Designation (at the time of retirement):
3. Father/Husband's Name:
4. Present address for communication:
5. Contact Number:
6. Email ID:
7. Permanent Address:
8. Caste Gen/SC/ST/OBC:
9. Date of Birth:
10. Date of Superannuation with  
Superannuation Notice No.
11. Education Qualification :
12. Experience details:



S.No.	Name of Company/Dept. with details	Details of Posting (Design., place of posting)	Period of work		Nature of Work
			From	To	

13. Details of employment before superannuation:

Name of Organization/Deptt./	Last Post Held	Grade	Basic pay drawn with Grade Pay (where applicable)	Discipline	Period of last post held	Remarks

14. Special Achievement (if any):
15. Details of any Vigilance/Departmental/Safety/Court/Police case (if pending):
16. Any other information relevant to the post:

**Declaration**

I \_\_\_\_\_(Name), hereby certify that the details furnished by me in point no. 1 to point no. 16 to the are true to the best of my knowledge and belief.

Signature of the candidate with date

List of Enclosures