

# MAHANADI COALFIELDS LIMITED

(A Subsidiary of Coal India Ltd)

Office of the General Manager (A/MP&R)

Jagriti Vihar, Sambalpur, Burla, 768020

Ref. No. MCL/MP&R/Recruitment/ 2014/Paramedical/666

Date: 08/10/2014

## EMPLOYEMENT NOTICE

Mahanadi Coalfields Ltd, a subsidiary of Coal India Ltd, (Govt. of India Undertaking) engaged in Coal Mining activities in Odisha state invites applications from the Indian Nationals for filling up the vacancies as mentioned against the following posts:-

| Sl. No. | Name of the Post                            | Basic Pay (NCWA IX) | Backlog Vacancy |    |           | Current Vacancy |    |           |         | Total Vacancy |    |           |         | Grand Total |
|---------|---|---------------------|-----------------|----|-----------|-----------------|----|-----------|---------|---------------|----|-----------|---------|-------------|
|         |   |                     | SC              | ST | OBC (NCL) | SC              | ST | OBC (NCL) | General | SC            | ST | OBC (NCL) | General |             |
| 1       | Staff Nurse (T) T&S Gr. C                   | ₹19035.02 PM        | 0               | 6  | 0         | 4               | 7  | 4         | 15      | 4             | 13 | 4         | 15      | 36          |
| 2       | Pharmacist (T) T&S Gr. C                    | ₹19035.02 PM        | 0               | 0  | 0         | 1               | 2  | 1         | 5       | 1             | 2  | 1         | 5       | 9           |
| 3       | Audiometrist (T) T&S Gr. D                  | ₹17605.41 PM        | 0               | 0  | 0         | 0               | 0  | 0         | 4       | 0             | 0  | 0         | 4       | 4           |
| 4       | Dental Technician (T) T&S Gr. D             | ₹17605.41 PM        | 0               | 0  | 0         | 0               | 0  | 0         | 2       | 0             | 0  | 0         | 2       | 2           |
| 5       | Dietician (T) T&S Gr. C                     | ₹19035.02 PM        | 0               | 0  | 0         | 0               | 0  | 0         | 2       | 0             | 0  | 0         | 2       | 2           |
| 6       | Jr.ECG Technician (T) T&S Gr. D             | ₹17605.41 PM        | 0               | 0  | 0         | 1               | 1  | 1         | 3       | 1             | 1  | 1         | 3       | 6           |
| 7       | Lab Technician (Pathology)(T) T&S Gr. C     | ₹19035.02 PM        | 0               | 1  | 0         | 1               | 2  | 1         | 5       | 1             | 3  | 1         | 5       | 10          |
| 8       | X-Ray Technician /Radiographer (T) T&S Gr.C | ₹19035.02 PM        | 0               | 1  | 0         | 1               | 1  | 1         | 3       | 1             | 2  | 1         | 3       | 7           |
| 9       | Optometrist(T) T&S Gr. D                    | ₹17605.41 PM        | 0               | 0  | 0         | 0               | 0  | 0         | 2       | 0             | 0  | 0         | 2       | 2           |
| 10      | Physiotherapist (T) T&S Gr. C               | ₹19035.02 PM        | 0               | 0  | 0         | 0               | 0  | 0         | 3       | 0             | 0  | 0         | 3       | 3           |
| 11      | Jr. Sanitary Inspector (T) T&S Gr. D        | ₹17605.41 PM        | 0               | 0  | 0         | 0               | 1  | 0         | 4       | 0             | 1  | 0         | 4       | 5           |

**\*POSTS MAY BE INCREASED OR DECREASED.**

For all the above posts, the pay and allowances will be admissible as per National Coal Wage Agreement (NCWA)-IX.

Note: 3% of the posts out of the total vacancy shall be reserved for physically handicapped candidates applicable as per rules/guidelines of Govt. of India.

### MINIMUM QUALIFICATION REQUIRED:

#### **1. Staff Nurse (Tr.) T&S Gr. C**

10+2 plus 'A' Grade Nursing Diploma or Certificate from a recognized Institute approved by the Government.

**Note:**Entry of Staff Nurse with 'A' Grade recognized Nursing Diploma or Certificate with 03 years course will be inducted as Staff Nurse and after successful completion of one year training will be placed in T&S Gr.'C'.

#### **2. Pharmacist (Tr.) T&S Gr. C**

10+2 with Science and Diploma in Pharmacy registered with Pharmacy Council under Pharmacy Act, 1948 with valid registration.

#### **Note:**

1. All the Pharmacist must be registered with Pharmacy Council of State.
2. The Diploma in Pharmacy referred to above should be recognized/approved by the Pharmacy Council/Central/State.
3. Entry into Pharmacist cadre will be as Pharmacist(T) in T&S Gr.'C' and after successful completion of one year training will be regularized in T&S Gr.'C'.

#### **3. Audiometrist (Tr.) T&S Gr. D**

Higher Secondary (10+2)/Intermediate plus Diploma in Audiometry from Government recognized Institute.

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**4. Dental Technician (Tr.) T&S Gr. D**

Higher Secondary (10+2)/ Intermediate plus Diploma in Dentistry/Dental Technology from Govt. recognized institute.

**5. Dietician (Tr.) T&S Gr.-'C'**

Recognized diploma in Dietics.

**Note:**

Entry of Dietician will be in T&S Gr.C as Trainee for one year. They will be entitled for pay and allowances as admissible in T&S Gr.C. After successful completion of one year training, they will be regularized in T&S Gr.C.

**6. Jr. ECG Technician (Tr.) T&S Gr. D**

Higher Secondary (10+2)/ Intermediate & two years experience certificates as ECG Technician in a Hospital under a Cardiologist/Physician or in a reputed Nursing Home having ECG service under a Cardiologist/Physician.

**Note:**

Preference will be given to graduates and to those who can handle, running repair of the equipment.

**7. Lab Technician (Pathology) (Tr.) T&S Gr. C**

Diploma in respective technology (Pathological) from an Institute recognized by the Government.

**Note:** After successful completion of one year training will be placed in T&S Gr.C

**8. X-Ray Technician / Radiographer (Tr.) T&S Gr. C**

Diploma in respective technology from an Institute recognized by the Government.

**Note:**

Entry in this cadre will be in T&S Gr.C as Technician (Radiographer) Tr. For one year. After successful completion of one year training will be regularized in T&S Gr.C

**9. Optometrist (Tr.) T&S Gr.-'D'**

Higher Secondary (10+2)/Intermediate plus Diploma in Refraction/Optomety from Govt. recognized Institute

**10. Physiotherapist (Tr.) T&S Gr. C**

Diploma in Physiotherapy from Government recognized Institute (minimum 03 years course).

**Note:**

Entry into this cadre will be as Physiotherapist (Tr.) in T&S Gr.C for one year. After successful completion of one year training will be regularized in T&S Gr.C

**11. Jr. Sanitary Inspector (Tr.) T&S Gr. D**

i) Matric or equivalent qualification recognized by the Government. Must be qualified Sanitary Inspector (S.I Diploma or S.I Certificate Course from an institute recognized by the Govt.

ii) At least one year professional experience

**AGE LIMIT:**

Candidates must not be below 18 years and above 30 years of age as on 10/11/2014.

**AGE RELAXATION FOR SC/ST/OBC/ Ex-Serviceman:**

For SC/ST Candidates: 05 years  
For OBC Candidates (non-creamy layer only): 03 years  
For PH-General Candidates: 10 years  
For PH-OBC Candidates (non-creamy layer only): 13 years  
For PH-SC/ST Candidates: 15 years  
Age relaxation to Ex-Serviceman shall be given as per rule.

**HOW TO APPLY:-**

Before applying, the candidates are advised to ensure their eligibility for the post for which they intend to apply. There are two modes of submission of the application, i.e. On-Line or Off-Line. Eligible Candidates can apply in any one of the mode. However candidates are encouraged to apply in On-Line mode only.

*Aspirant*

### On-Line

1. Pre-requisites for submitting applications online
  - a) Valid E-mail ID. The E-mail ID entered in the online application form should remain active until the recruitment process is complete. No change in the e-mail ID will be allowed once entered.
  - b) While applying On-line, candidate should keep the scanned copy of their passport size colour photograph and scanned copy of signature(.jpg or jpeg file only, each less than 20 KB size) for uploading with application.
  - c) A facility to take Printout of the Application form after submission of application
2. The candidate can access the online application form at our website [www.mcl.gov.in](http://www.mcl.gov.in) ->Recruitment. The Online registration site would be open from **20/10/2014 to 10/11/2014**.
3. After applying online, candidate is required to take a printout of the Application Form, sign at the space provided, paste recent passport size color photograph and send the same along with the attested copies of all the certificates to the address given at 'Sl.No (3)' of General Conditions well in advance so that the same can be reached on or before **17/11/2014**.

### Off-Line

Candidates, who opt for offline application may apply in the prescribed application format available at MCL website [www.mcl.gov.in](http://www.mcl.gov.in) ->Careers@MCL, fill the mandatory information, paste recent passport size colour photograph, sign at space provided & send the application form along with the attested copies of all the certificates to the address given at 'Sl.No (3)' of General Conditions well in advance so that the same can be reached on or before **10/11/2014**.

### DEPARTMENTAL CANDIDATES

Age limit shall not be a bar for departmental candidates. Also departmental candidates and candidates of other subsidiaries of Coal India Limited can also apply subject to full filling all eligibility criteria. However, their application should be forwarded through proper channel.

### SELECTION PROCESS

1. The Selection methodology will comprise of written test and interview. The candidates short listed in the written test shall only be eligible to appear for interview.
2. **Written Test:** - Eligible candidates will be required to appear in written test at any one of test centers. Exact schedule of written test will be displayed on MCL website ([www.mcl.gov.in](http://www.mcl.gov.in)) in due course.
3. **Interview:** - Candidates short listed on the basis of their performance in the written test will be called for interview and the intimation will be given to the candidates through registered post and e-mail.

#### Note:-

All the candidates are requested to remain updated at each step of the selection process by visiting our website [www.mcl.gov.in](http://www.mcl.gov.in). All queries pertaining to recruitment, including selection process, may be addressed to our recruitment team through [mcl.recruitmentcell@gmail.com](mailto:mcl.recruitmentcell@gmail.com).

### HEALTH/MEDICAL FITNESS:-

Appointment to the above posts will be subject to the candidate being found medically fit as per the standards prescribed for the post by the company. The selected candidates will have

*Handwritten signature*


to undergo medical examination by the company's Authorized Medical Board & the final Appointment /joining will be subject to the medical fitness certificate so issued by company's Authorized Medical board only.

**GENERAL CONDITIONS:**

1. Besides basic pay, the post carries other allowances and fringe benefits as per Company's Rules/NCWA-IX.
2. Applications can be made either in On-Line mode or Off-Line mode.
3. Application complete in all respect in the prescribed format should reach to "**PO Box number - 453, Gandhi bazaar main road, Basavanaudi, Bangalore - 560004** on or before **10/11/2014 (for offline applications)** and **17/11/2014. (for online applications) through Normal Post.**
4. Those who are working in Govt./Semi Govt Public Sector Undertaking should apply through proper channel & submit a "**no objection certificate**" from their employer at the time of appearing in interview, if they qualify in the written test & are called for.
5. **PH candidates (not less than 40% disability) who want to avail benefit of reservation would have to submit a disability certificate issued by competent authority as per guideline of Govt.of India.**
6. **Candidates will have to submit proof that the Diploma/Degree/certificate/other testimonials/Institute is approved/recognized by Government of India.**
7. **Candidates will have to submit the work experience certificate, if applicable as specified in the eligibility criteria against the applied post.**
8. Timely receipt of application shall be sole responsibility of the applicant. Late receipt due to postal delay of delivery of torn /damaged application shall not be entertained.
9. The candidates should ensure while applying that they fulfill the essential eligibility criteria and other requirements prescribed for the post for which they are applying and that the particulars furnished by them are correct in all respects. In case, it is detected at any stage of recruitment process that the candidates do not fulfill the essential eligibility criteria and /or do not comply with other requirements and /or he has furnished an incorrect / false information or has suppressed an relevant information / material fact(s), his candidature is liable to be rejected. If any of the above shortcomings is/are detected, even after appointment, his services are liable for suitable action including termination and prosecution..
10. The company reserves the right to reject any application without assigning any reason whatsoever.
11. The decision of MCL management will be final & binding on all candidates on all matters relating to eligibility, acceptance or rejection of the application, selection of candidates etc. No enquiry /correspondence will be entertained in this regard.
12. The management reserves the right to revise /Reschedule / Cancel / Suspend the recruitment process, if the need so arises, without assigning further notice or reason thereof, the decision of the management shall be final and no appeal shall be entertained.
13. Applications which are incomplete in any detail or without signature or without any of the required enclosures or received after the last date of application, will be rejected and no correspondence in this regard will be entertained.
14. The candidature of the applicant would be provisional & subject to subsequent verification of certificates /testimonials.
15. No TA/DA shall be paid for attending written test / interview. However, SC/ST candidates called for interview will be paid to & fro second class train fare by shortest route from the address of correspondence to test venue on production of ticket (provided the distance travelled by rail each way exceed 30 Kms.
16. If there is any variation between the English & Hindi versions of the advertisement, English version maybe treated as authentic.
17. Any request for change in category (General/SC/ST/OBC-NCL), once filled in the Online /Offline application form, will not be considered and accordingly concession/relaxation applicable will not be extended.
18. Any request for change of address will not be entertained.
19. Candidature is also liable to be rejected if there is any difference /variation found in candidates name/his father's name, surname or date of birth in his educational /technical/professional/caste certificates/application.
20. Candidates are directed to send only one application.
21. Candidates fulfilling the eligibility criteria will only be called for written examination provisionally.

*(Signature)*

22. Departmental candidates & candidates of other subsidiary companies of Coal India Limited fulfilling all eligibility criteria should apply through proper channel only. Age limit shall not be a bar for them. However their application should be forwarded through proper channel.
23. The application form should be filled in by typing or computer printing.
24. Posting can be in any part of MCL.
25. The self-attested photocopies of all supporting documents should be submitted along with the application form.
26. For all purpose the cutoff date will be taken as the last date of the application i.e 10/11/2014
27. Helpline No.0663-2542929 between 10.00 AM to 05.00 PM on working days.
28. Any dispute shall have jurisdiction at Sambalpur Court only.

  
Chief Manager (MP&R)  
MCL HQ

**Application for the post of Paramedical Staff**

OFFLINE APPLICATION FORM FOR PARAMEDICAL POSTS

|                                 |  |  |
|---------------------------------|--|--|
| Application to be Addressed to: | PO Box Number-453,<br>Gandhi bazaar, Main Road<br>Basavanagudi<br>Bangalore-560004<br><br>(Application should be send through normal post) | PASTE YOUR RECENT<br>SIZE PICTURE (COLOUR)<br>PHOTOGRAPH |
|                                 |  | PLEASE SIGN HERE   |

|  |  |
|--|--|
| Advertisement Ref No:  |  |
| Post Applied For   |  |
| Name   |  |
| Father / Husband's Name  |  |
| Mother's Name  |  |
| Caste(Please Tick whichever is applicable & attach copy of caste certificate, if other than General) | GEN/OBC-NCL/SC/ST  |
| Religion   | Hindu/Muslim/ Christian/ Sikh/ Buddhist/ Zoroastrian/ Others |

(Fill up the following details in BLOCK letters)

|                           |  |                    |  |
|---------------------------|--|--------------------|--|
| Whether Ex Serviceman?    |  |                    |  |
| Defence Identity Card No. |  |                    |  |
| Defence Service From      |  | Defence Service To |  |

|   |   |   |  |
|---|---|---|--|
| Whether Physically Handicapped?(Minimum 40% disability) |   | Percentage of Disability? (Attach copy of disability certificate issued by competent authority) |  |
| Type of Disability (Tick whichever is applicable)       | Locomotor disability or cerebral palsy <input type="checkbox"/> | Hearing impaired <input type="checkbox"/>   | Blindness or Low Vision <input type="checkbox"/> |

|                                       |                               |                                 |  |  |  |  |  |                     |  |  |  |  |
|---------------------------------------|-------------------------------|---------------------------------|--|--|--|--|--|---------------------|--|--|--|--|
| Date of Birth                         |                               |                                 |  |  |  |  |  | Age on cut-off date |  |  |  |  |
| Gender (Tick whichever is applicable) | Male <input type="checkbox"/> | Female <input type="checkbox"/> |  |  |  |  |  |                     |  |  |  |  |

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Minimum Academic/Professional Qualification for the respective posts (attach self-attested photocopy of supporting documents with application)

(Tick whichever is applicable. If yes put ✓, else ✗)

OFFLINE APPLICATION FORM FOR MEDICAL POSTS

|  |                          |
|--|--------------------------|
| (1) For the post of Pharmacist (Tr.) T&S Gr.-'C'   | <input type="checkbox"/> |
| i. 10+2 with Science   | T&S NO                   |
| ii. Diploma in Pharmacy registered with Pharmacy Council under Pharmacy Act, 1948 with valid registration.   | T&S NO                   |
| (2) For the post of Staff Nurse (Tr.) T&S Gr. C  | <input type="checkbox"/> |
| 10+2   |                          |
| 'A' Grade Nursing Diploma<br>OR<br>Certificate from a recognized Institute approved by the Govt.   | T&S NO<br>T&S NO         |
| (3) Lab Technician (Pathology) (Tr.) T&S Gr. C   | <input type="checkbox"/> |
| Diploma in respective technology (Pathological) from an Institute recognized by the Government.  | T&S NO                   |
| (4) X-Ray Technician / Radiographer (Tr.)<br>T&S Gr. C   | <input type="checkbox"/> |
| Diploma in respective technology from an Institute recognized by the Government.   | T&S NO                   |
| (5) Jr. ECG Technician (Tr.) T&S Gr. D   | <input type="checkbox"/> |
| Higher Secondary (10+2)/ Intermediate  |                          |
| 02 years experience certificate as ECG Technician in a hospital under a Cardiologist / Physician or in a reputed Nursing Home having ECG Service under a Cardiologist / Physician. | T&S NO                   |
| Graduates who can handle running repair of the equipment.  |                          |
| 6. Audiometrist (Tr.) T&S Gr. D  | <input type="checkbox"/> |
| Higher Secondary (10+2)/ Intermediate  | T&S NO                   |
| Diploma in Audiometry from Govt. recognized Institute.   | T&S NO                   |
| 7. Physiotherapist (Tr.) T&S Gr. C   | <input type="checkbox"/> |
| Diploma in Physiotherapy from Govt. recognized Institute (minimum 03 years course).  |                          |

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|  |                          |
|--|--------------------------|
| 8. Jr. Sanitary Inspector (Tr.) T&S Gr. D  | <input type="checkbox"/> |
| i) Matric or Equivalent Qualification recognized by the Government   |                          |
| ii) Must be Qualified Sanitary Inspector (SI Diploma or SI Certificate Course) from an Institute recognized by the Government. |                          |
| ii) At least one year professional experience  |                          |
| 9. Dental Technician (Tr.) T&S Gr. D   | <input type="checkbox"/> |
| Higher Secondary (10+2)/ Intermediate  |                          |
| Diploma in Dentistry/Dental Technology from Government recognized Institute.   |                          |
| 10. Dietician (Tr.) T&S Gr.-'C'  | <input type="checkbox"/> |
| Recognized diploma in Dietics.   |                          |
| 11. Optometrist (Tr.) T&S Gr.-'D'  | <input type="checkbox"/> |
| Higher Secondary (10+2)/ Intermediate  |                          |
| Diploma in Refraction / Optometry from Government recognized Institute.  |                          |

| Present Address for Communication |  |        |  |  |  |  |  |  |  |
|-----------------------------------|--|--------|--|--|--|--|--|--|--|
| C/o                               |  |        |  |  |  |  |  |  |  |
| Line 1:                           |  |        |  |  |  |  |  |  |  |
| Line 2:                           |  |        |  |  |  |  |  |  |  |
| Post:                             |  |        |  |  |  |  |  |  |  |
| District:                         |  |        |  |  |  |  |  |  |  |
| State:                            |  | PIN    |  |  |  |  |  |  |  |
| Telephone                         |  | Mobile |  |  |  |  |  |  |  |
| E-mail:-                          |  |        |  |  |  |  |  |  |  |

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OFFLINE APPLICATION FORM FOR PARAMEDICAL POSTS

| Permanent Address |  |        |  |  |  |  |  |  |  |
|-------------------|--|--------|--|--|--|--|--|--|--|
| C/o               |  |        |  |  |  |  |  |  |  |
| Line 1:           |  |        |  |  |  |  |  |  |  |
| Line 2:           |  |        |  |  |  |  |  |  |  |
| Post:             |  |        |  |  |  |  |  |  |  |
| District:         |  |        |  |  |  |  |  |  |  |
| State:            |  | PIN    |  |  |  |  |  |  |  |
| Telephone         |  | Mobile |  |  |  |  |  |  |  |
| E-mail:-          |  |        |  |  |  |  |  |  |  |

| Employment Exchange Registration Details. |  |                      |  |                    |  |  |  |  |  |
|---|--|----------------------|--|--------------------|--|--|--|--|--|
| Registration Number                       |  | Name of the Exchange |  | Yr of Registration |  |  |  |  |  |

| Qualification Details |                    |        |                 |                    |                       |                   |                  |      |
|-----------------------|--------------------|--------|-----------------|--------------------|-----------------------|-------------------|------------------|------|
| Sl No                 | Examination Passed | Stream | Year of Passing | Duration of Course | Name of the Institute | Board/ University | Division / Grade | %age |
|                       |                    |        |                 |                    |                       |                   |                  |      |
|                       |                    |        |                 |                    |                       |                   |                  |      |
|                       |                    |        |                 |                    |                       |                   |                  |      |
|                       |                    |        |                 |                    |                       |                   |                  |      |

| Experience Details |                   |           |           |         |             |
|--------------------|-------------------|-----------|-----------|---------|-------------|
| Sl No              | Organization Name | Post Held | From Date | To Date | Description |
|                    |                   |           |           |         |             |
|                    |                   |           |           |         |             |
|                    |                   |           |           |         |             |

| Declaration  |                        |
|--|------------------------|
| <p>I do hereby declare that the above information as furnished by me is true to the best of my knowledge &amp; belief. I further give an undertaking that if at any point of time, the above Information is found to be false/ incorrect; my candidature is liable to be cancelled/rejected followed by prosecution under the law.</p> |                        |
| Date:  | Signature of Candidate |

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