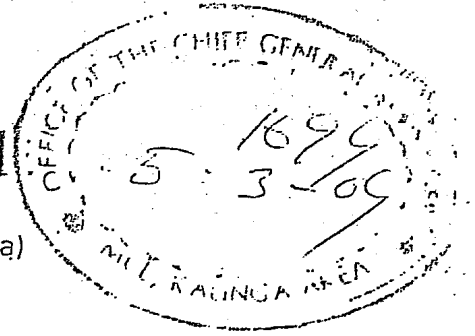


महानदी कोलफील्ड्स लिमिटेड
ମହାନଦୀ କୋଲଫିଲ୍ଡସ୍ ଲିମିଟେଡ
Mahanadi Coalfields Limited

(A Subsidiary of Coal India Limited)
P.O.- Jagruti Vihar, Burla, Dist-Sambalpur-768020 (Orissa)
Gram : SAMBCOAL, Fax: 0663-2542770
Phone: PBX :- 2542461 to 2542470



Ref. No. MCL/SAMB/CIVIL/1694/2688

Date 01/03/09

The Chief G.Ms,
The Staff Officer (Civil)
The Area Finance Manager,
Jagannath/Kalinga/Lingaraj/Lakhanpur
Talcher/Hingula/IB Valley/Orient/Basundhara/CWS(Ta)/CWS(IV)

Dear Sir,

Re-produced below, the observations received from Chief Vigilance Officer, MCL which are self-explanatory :-

" During inspection of a project by a Vigilance team, MBs of the particular works were asked from the Civil Engineers to verify the execution of the work. But, Civil Engineers could not provide the MBs saying that MBs were lying in account section of the department. Later on after further verification by this department it was revealed that -

- (i) Particular MBs were not in the possession of account section. However, Civil Engineers themselves located the MBs lying somewhere in the office.
- (ii) In that particular project all the measurement books as per record are not physically available in the stock and in MB movement register it is not mentioned to whom the missing MBs are issued.
- (iii) In this particular project MBs issued in the name of one Supervisor are taken by another Supervisor for recording measurements. Whereas MBs are issued by the Engineer-in-charge in the name of particular Supervisor (Overseer / Sr. Overseer/ Engineer Assistant) for recording measurement of the works supervised by him. Also, the old MBs which should have been kept in safe custody are taken by a Supervisor directly from the stock and without authentication by the EIC. These are highly irregular which increase the probability of loss of the MBs of completed works as well as tempering of the old measurements.

To avoid the above irregularities and to streamline the maintenance of MB, circular needs to be issued on the following :-

1. All projects should ensure that MBs are kept in safe custody and MB movement register is maintained properly. In this regard confirmation from all projects be obtained that all the MBs are readily available with them in the stock and the MBs which are not in stock are available with the concerned supervisors to whom they are issued. This should be confirmed so as to enable future verification.
2. MBs should be made available on demand by any investigating agency/ audit etc.
3. For important and high valued works separate MB be used and after completion of the work the same be deposited in the stock.

Do not use MBs issued in their name. "



महानदी कोलफील्ड्स लिमिटेड
ମହାନଦୀ କୋଲଫିଲ୍ଡସ୍ ଲିମିଟେଡ
Mahanadi Coalfields Limited

(A Subsidiary of Coal India Limited)

P.O.- Jagruti Vihar, Burla, Dist-Sambalpur-768020 (Orissa)

Gram : SAMBCOAL, Fax: 0663-2542770

Phone: PBX :- 2542461 to 2542470

Ref. No.....

Date.....

In this regard the procedure as enumerated above under sl. no. 1 to 4 should be strictly followed to avoid any irregularities.

MATTER IMPORTANT AND URGENT.

Yours faithfully ,

(A.K. Tripathi)

Director(Technical)

Copy to :-

1. Chief Vigilance Officer, MCL
2. General Manager(Fin), MCL
3. General Manager(Civil), MCL
4. All E-I-C MCL, HQ JV & AV

PA

PA