

Ref No:- MCL/GM(BA)/FINANCE/2020-21/ 375

Dt. 10.10.2020

NOTICE

Sub: Writing Back of Stale Cheques- Reg.

Ref: MCL/HQ/GM(F/CA)/2018/1644 dt.17.08.2018

As per Letter from HQ No. MCL/HQ/GM(F/CA)/2018/1644 dt.17.08.2018, we are initiating the process of writing back of Long Outstanding Stale Cheques from the period 01.02.2016 to 16.12.2016 .In this regard, we have hereby attached the list of stale cheques and the name of the party as appearing in our records. The following procedure is now adopted to write back the stale cheques(as advised by HQ):-

(a) Notice in Notice Boards at Bharatpur Area (Expected date:10.10.2020) and Hosting in website through GM (System),MCL HQ giving name-wise details of amount, purpose, etc(Expected date:20.10.2020).


(b) An opportunity to customers, consumers, suppliers , etc whose cheques have not been encashed and remained as stale cheques in the book of accounts to claim within a period of 30 days from the date of issue of notice by producing original cheques (Expected date:20.11.2020).

(c) If, after expiry of 30days' time , the amount for which claim has not been received shall be treated as "Income " and accounted for in the books of accounts of area.

In view of the time bound procedure advised to us by HQ all the Stale Cheque holders are hereby requested to produce the original cheques in Finance Dept. latest by 20.11.2020 so that payments could be made to them as early as possible.

This Notice is issued with approval of the Competent Authority.

Yours' faithfully,


Area Finance Manager ,BA

Enclosure:

As above.

Copy To:

- 1) General Manager, Bharatpur Area.
- 2) General Manager(Finance),C/A,MCL HQ
- 3) General Manager(System) ,MCL HQ- For Hosting in MCL website
- 4) All HODs at Area and Project Levels.

For information

SCHEDULE OF STALE CHEQUE FOR THE PERIOD UPTO 30.06.2020 OF MCL, BHARATPUR AREA

TOTAL Rs. 354930.80

Date of issue	Cheque no	Amount (Rs)	Bank Name	CR NO	Date	Name of the Party
01.02.16	147974	10000.00	SBI, TALCI	458	31.05.16	SUB COLLECTOR & PRESIDENT
14.04.16	148388	5000.00	SBI, TALCI	835	31.07.16	GOLDEN STAR YOUTH CLUB
21.06.16	252674	42551.04	SBI, TALCI	1258	30.09.16	COMMISSIONER CMPFO A/C NO-1 (109765)
19.06.16	819676	41760.00	UCO BANK	1520	31.10.16	OCMS INTUC
18.07.16	251857	55255.00	SBI, TALCI	1562	31.10.16	COMMISSIONER CMPFO
14.07.16	251838	48635.34	SBI, TALCI	1561	31.10.16	COMMISSIONER CMPFO
13.07.16	251831	3600.00	SBI, TALCI	1560	31.10.16	SUBHAM BHARADWAJ
13.07.16	251817	25684.32	SBI, TALCI	1558	31.10.16	COMMISSIONER CMPFO
11.07.16	251796	9966.00	SBI, TALCI	1557	31.10.16	COMMISSIONER CMPFO
08.07.16	251783	7982.58	SBI, TALCI	1553	31.10.16	COMMISSIONER CMPFO
05.07.16	251768	20165.50	SBI, TALCI	1546	31.10.16	COMMISSIONER CMPFO
12.08.16	252000	2926.32	SBI, TALCI	1761	30.11.16	COMMISSIONER CMPFO
20.08.16	252047	11028.24	SBI, TALCI	1763	30.11.16	COMMISSIONER CMPFO
31.08.16	252094	17147.10	SBI, TALCI	1765	30.11.16	COMMISSIONER CMPFO
19.08.16	819894	5880.00	UCO BANK	1780	30.11.16	OCLU, HMS, ANANTA BRANCH
19.08.16	819895	6480.00	UCO BANK	1781	30.11.16	OCMS, INTUC, ANANTA BRANCH
12.09.16	252157	23898.84	SBI, TALCI	2006	31.12.16	COMMISSIONER CMPFO
05.10.16	252296	12236.04	SBI, TALCI	2379	31.01.17	COMMISSIONER CMPFO
05.10.16	252295	15601.32	SBI, TALCI	2378	31.01.17	COMMISSIONER CMPFO
05.10.16	252293	11813.16	SBI, TALCI	2377	31.01.17	COMMISSIONER CMPFO
16.12.16	823498	7320.00	UCO BANK	2812	31.03.17	OCMS INTUC

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