

 MCL	महानदी कोलफिल्ड्स लिमिटेड MAHANADI COALFIELDS LIMITED (A Subsidiary of Coal India Limited) At./Po. - Jagruti Vihar, Burla, Dist- Sambalpur - 768020 (Odisha) Tel. / Fax. : 0663- 2542770 Phone: PBX: 0663 - 2542461, 2542462, 2542463 (DID) 2542464 & (DID) 0663 - 3295359
	Administration Department NIT No.: MCL/SBP/Admin/20-21/ 1625
MCL HQ	
DATE: 10/08/2020	

QUOTATION NOTICE

1. Sealed Quotations are invited in single envelope from **Limited Bidders** for the following work:

Description of work	Estimated Cost of Work including GST (In Rs.)	Earnest Money (In Rs.)	Application fee (In Rs.)	Period of Completion (In Days)
Engagement of Health Care Female attendants in COVID Care Centre (CCC) at newly built Kalyan Mandap in Anand Vihar Campus, MCL HQ for COVID duty	6,26,295.67	7,900/-	NIL	84 (Eighty four) days

2. **NOTE:** There will be 100% exemption of EMD deposit for the Co-operative Societies constituted of local land losers/Project affected Persons (PAPs). PAPs who have not been given any employment will only be eligible for being a member of the co-operative society. The co-operative society will be formed of the PAPs only. The co-operative should be registered under relevant act and to comply with rules and regulations made there under. A certificate that such co-operatives formed consist of only PAPs who have not been provided any employment by MCL has to be obtained from the L & R Dept. of MCL HQ.
3. Quotation documents can be obtained from the office of the Chief Manager(Pers/Admin), MCL HQ., PO: Jagruti Vihar, Burla-768020, Dist.: Sambalpur(Orissa) on any working day from **11/08/2020 to 14/08/2020** during working hours. Quotations will be received upto **1.00 P.M. on 17/08/2020** in the prescribed Quotation box available in the Office of the Chief Manager(Pers/Admin), MCL HQ., PO: Jagruti Vihar, Burla-768020, Dist.: Sambalpur(Orissa).
4. The Quotations will be opened on **17/08/2020 at 4.30 P.M.** in the Office of the undersigned in the presence of the attending bidders or their authorized representatives whosoever chooses to be present in the office of the undersigned only. In case of holiday, the Quotations will be opened on the next day at the same time and same place.
- N.B: Mere issuance of Quotation document does not make any Bidder eligible for opening of Price Bid.*
5. Earnest money can be deposited in the form of Bank Draft/ Banker's Cheque or Banker's Pay Order drawn in favour of "MAHANADI COALFIELDS LIMITED, SAMBALPUR" on any Nationalised Bank Payable at "SAMBALPUR". The purchaser's name should not appear on the Banker's Cheque or Banker's Pay Order. Quotation without earnest money shall be rejected.

No EMD is required to be submitted by the Co-operative Societies formed by PAPs as mentioned in clause No.2.

6. In addition, the intending bidder has to submit the following with the Quotation:
- i) The bidder should submit copy of Permanent Account Number (PAN) issued by Income Tax department, Govt. of India.
 - ii) **GST registered Bidder (but not under Composition Scheme)** : The bidder should submit copy of GST Registration Certificate (i.e. GST identification Number) issued by appropriate authority, if applicable.
GST unregistered bidder: A Certificate from a practicing Chartered Accountant having membership number with Institute of Chartered Accountants of India certifying that the bidder is GST unregistered bidder in compliance with the relevant GST rules of India.
 - iii) The bidder will have to submit the following Performa by filling-up the same which will be issued at the time of quotation documents:-
 - a) Performa for undertaking (on bidder's letter head) for genuineness of the information and authenticity of the documents in support of his/her/their eligibility.
 - b) A declaration (on bidder's letter head) as specified in Clause No 14 below.
7. Conditional Quotations will not be accepted unless specified.
8. All the pages of the documents and credential to be submitted by the bidder must be duly self-authenticated by the bidder/constituted attorney of the bidder with his signature and seal.
9. Completed and sealed Quotation documents should be submitted with requisite EMD in the form of Demand Draft / Banker's cheque / Banker's Pay order in favour of Mahanadi Coalfields Limited payable at Sambalpur.
10. Scope of Work: The Bidder should engage female health care attendants for continuous 14 days as per the instruction of facility Nodal Officer. The accommodation arrangements shall be provided at Covid Care Centre (CCC), MCL, Anand Vihar. After completion of continuous 14 days Covid Duty, the attendants have to compulsory stay in institutional quarantine for another 14 days for which accommodation arrangements shall be provided at Covid Care Centre (CCC), MCL, Anand Vihar. Details of duty cycle has been provided in the BoQ.
11. Eligibility criteria for female healthcare attendant services:
- i) Educational Qualification: The female persons should have passed 8th Standard.
 - ii) Age: Age of candidate should be between 18 years to 55 years.
 - iii) Work Experience: The female persons to be engaged should have experience as health care attendant in any hospital.
 - iv) Work Experience for Diploma in Nursing/Staff Nurse candidates is not required.
12. The female person should possess Aadhar Card or any identity card issued by state or central Govt.
13. The minimum wages for 1 (one) Health Care Female attendant (Semi Skilled) will be Rs. 343.40 per day (8 hour shift) has been considered in the estimated cost as per prevalent Minimum wages of Govt of Odisha.
In addition, being on COVID duty they shall be paid incentive of 28 days wages for 84 days of service in COVID management as per Govt. Guidelines which is already included in the rate analysis.
The contractor should ensure to disburse salary/wages to the workmen engaged by him as per minimum wages act of Govt of Odisha. **Bidder who quotes lower than the minimum wages will not be entertained.**

14. The bidder should submit the documents / experience certificate as mentioned at 11 & 12 above before commencement of work and declaration (on bidder's letter head) in this regard will be submitted by the bidder during submission of bid.
15. Bidder should ordinarily comply with all the statutes, specially labour laws.
16. In case of absent from duty, attendants will not be paid any wages / incentive for the absent period and the contractor shall engage replacement as per terms & conditions mentioned above.
17. Any increase or decrease of Manpower will be as per the instruction of the Facility Nodal Officer of Covid Care Centre (CCC), Anand Vihar within the total man days i.e 1008(working man days 504 & Institutional man days 504).
18. Bidder shall be rejected outright without any reference if the documents submitted by the bidder along with their Quotation fail to prove eligibility in terms of above criteria. Documents submitted along with the Quotations shall be final and no supplementary document shall be accepted unless asked by the Company.
19. The L1 bidder will be decided based on Overall Quoted Value since **INPUT TAX CREDIT (ITC) is not available to the Company for this job.**

For calculation of Overall Bid Value, the GST [CGST, SGST/UTGST, IGST and GST (compensation to state tax)] to be paid by the bidder or by MCL. The L1 i.e the ranking of the Bidders will be decided based on rates quoted by the bidders plus GST.

20. All other terms and conditions as per General Terms and Conditions of the Modified Manual for Civil Engineering Works-2015 is applicable for this quotation.
21. MCL reserves its right to accept or reject any or all the Quotations without assigning any reason whatsoever or to distribute the work amongst the bidder.
22. Matters relating to any dispute or differences arising out of this Quotation and subsequent contracts awarded based on this Quotation shall be subject to the jurisdiction of District Court, Sambalpur (Orissa).


Chief Manager((Pers/Admin)
MCL HQ

मुख्य प्रबंधक(कार्मिक)प्रशासन
Chief Manager (Pers./Admn.)
 एम.सि.एल मुख्यालय, बुर्ला

Distributions:

1. GM(F/CA), MCL
2. CMS, MCL
3. GM(Welfare), MCL
4. GM(CSR), MCL
5. GM (Systems), MCL – with a request to display the notice on MCL website for wider publicity
6. PRO, MCL – for necessary action
7. T.S to CVO, MCL – through e-mail
8. Chief Security Officer, MCL HQ. – Kindly provide necessary security arrangement.
9. Sri S. K. Sahoo, Chief Mgr.(Fin/CA),MCL HQ. –T.C.Member
10. Sri S S Pani, Dy. Mgr(P/Admin), MCL HQ.. - T.C.Member
11. Sri S Sahoo, Dy. Mgr(C/CSR), MCL HQ.. - T.C.Member
12. Notice Boards(Civil), Notice Boards(Personnel) & General Notice board
13. Office Copy.