



Letter No: MCL/SBP/E&M/2020-21/ 2204



Date: 16/07/2020

SHORT TENDER NOTICE

Sealed quotations are invited for the service "Selection of Service Provider for trading of Renewable Energy Certificate (REC) at Power Exchange for a period of 5 years" from registered members of power exchange (s). The detailed BoQ of the Service & Short Tender Notice are available at free of cost in the office of G.M (E&M), MCL from 16/07/2020 to 10/08/2020 during office hours and also available in Web-site <http://www.mahanadicoal.in/> .

Firm rates are to be quoted for the above mentioned services both in figures and in words item-wise. All the services are to be taken up on urgent basis. The sealed quotations will be received in the office of the G.M (E&M) upto 2:00 P.M on 10/08/2020 and will be opened on the same day at 4:00 P.M in presence of bidders or their representatives if any.

MCL reserves its right to accept or reject any or all the offers without assigning any reason whatsoever.


16.7.2020
G.M. (E&M)/HOD, MCL HQ


Distribution:

1. G.M (System), MCL → With a request to upload tender notice along with the BoQ in <http://www.mahanadicoal.in/> .
2. Sri S. M. Kumar, Dy.M. (Fin), MCL HQ -Tender Committee member
3. Sri S Meher, A.M. (E&M), MCL HQ -Tender Committee member
4. Sri A Ghosh, A.M. (C), MCL HQ -Tender Committee member
5. All Notice Board → as per standard list.



Ref. No: MCL/SAMB/E&M/2020-21/STN-01

Date: 16/07/2020

Short Tender Notice

Sub: Offer for "Selection of Service Provider for trading of Renewable Energy Certificate (REC) at Power Exchange for a period of 5 years".

Sealed quotations are invited in two parts from intending and eligible bidders to bid their lowest quotes, as per the BOQ enclosed for "Selection of Service Provider for trading of Renewable Energy Certificate (REC) at Power Exchange for a period of 5 years".

A. Scope of work:

The scope of work will comprise of the followings:

1. Submission of Bids and transaction of Renewable Energy Certificates (RECs) i.e. facilitation of trading services on Power Exchange Platform(s) including initial process of Registration of MCL (RE Generator) with the Power Exchanges and liaison.
2. Updating MCL (RE Generator) regarding Renewable Energy Markets, Regulatory changes, demand supply scenario of REC markets including pricing of RECs.
3. Timely Payments of annual statutory payments at Power exchanges.

Total estimated value for the above services for five years from the date of issue of work order or from the date of commencement of service whichever is earlier is Rs. 1,26,062.00 (Rupees One Lakh Twenty Six Thousand Sixty Two Only) excluding GST.

B. GENERAL INSTRUCTION FOR SUBMISSION OF TENDER:

a) Submission of Tenders:

A bidder is required to submit his/their offer in sealed covers giving reference to this tender Notice No. and Date in two parts, Part-I (Techno-Commercial Bid) and Part-II (Price Bid) as specified in Tender documents. Part -I and Part-II should be in separate sealed covers super-scribing "Part-I (Techno-Commercial Bid)" and "Part-II (Price Bid)" on the respective envelopes. Both the sealed envelopes should be sealed in another sealed cover super scribing the name of the tendered service and should bear the name & seal of the bidder.

b) Receipt of Tenders :

Tenders are to be received in sealed covers up to 2.00 pm on 10/08/2020 at Office of the General Manager (E&M), MCL HQ, JagrutiVihar, Burla, Sambalpur(Odisha), Pin-768020.

c) Validity period of offer: The rates offered in Part-II should be valid up to 120 days from the date of opening of Part-I of the tender.

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d) **Opening of Tender:**

Part-I of the tenders will be opened at 4.00 P.M on 10/08/2020 in the office of the undersigned in presence of the attending bidder or their authorized representative. In case the date of opening falls in a public holiday, the tenders will be opened on the next working day at the same time and same place.

Part-II i.e. Price Bids of only those qualified bidders shall be opened, **on a date to be intimated subsequently**, who fulfils the conditions of Part-I. Mere submission of tender documents does not make any bidder eligible for opening of price bid.

e) Conditional Tenders will not be accepted.

C. **Eligibility and Other Terms & Conditions:**

a) **Eligibility (Technical & Commercial):**

1. The invitation for bid is open to all bidders including an individual, proprietorship firm, partnership firm & body corporate.
2. Every bidder is expected, before quoting his rates, to go through the requirements and conditions of the short tender notice. It shall be deemed that the bidder has agreed and got fully acquainted with the terms and conditions and other prevalent conditions into account while quoting his rates. A format of BOQ is enclosed as "**Annexure - A**" with this tender notice; you shall submit the same along with other require documents as specified elsewhere.
3. **Cost of Bidding:** The bidder shall bear all costs associated with the preparation and submission of his bid and the Employer will in no case be responsible and liable for those costs.
4. **Currency of Bid and Payment:** The unit rates and prices shall be quoted by the bidder entirely in Indian Rupees (INR) only.
5. All documents submitted by the bidder including this short tender should be duly attested by the Bidder or his authorised representative.
6. The bidder shall submit along with the offer proof of membership (duly self-attested) in IEXpower exchange or in both exchanges issued by competent authority.
7. **Permanent Account Number (PAN):** The bidder should possess Permanent Account Number (PAN) issued by Income Tax department, Govt. of India. A copy of which is to submitted along with the offer duly self- attested.

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8. Goods & Service Tax:

The bidder will mention the appropriate status from the following list given in the Bill of Quantities (BoQ) / Price Bid regarding Goods and Services Tax (GST) Status. The bidder should be either

- GST Registered Bidder (Under Composition Scheme)OR
GST Registered Bidder (but not under Composition Scheme)OR
GST unregistered Bidder

In respect of the above eligibility criteria the bidder is required to furnish the following document:

If the bidder has opted:

(a) GST Registered Bidder (Under Composition Scheme)

- Document: GST Registration Certificate (i.e. GST identification Number) issued by appropriate authority of India.

(b) GST Registered Bidder (but not under Composition Scheme)

- Document: GST Registration Certificate (i.e. GST identification Number) issued by appropriate authority of India.

(c) GST unregistered Bidder

- Document: A Certificate from a practicing Chartered Accountant having membership number with Institute of Chartered Accountants of India certifying that the bidder is GST unregistered bidder in compliance with the relevant GST rules of India.

Note: If turnover of bidder exceeds exemption limit, the bidder must have GST registration as per GST Act and rules. The successful bidder shall submit the invoice as per GST rules to enable MCL to claim Input tax Credit if applicable.

9. The bidder shall submit previous experience certificate(s) in the subject service, duly self-attested, in the form of Work Order/ Experience certificate or any other document issued by your client(s) or officials of Power Exchange(s).
10. The bidder shall give a declaration regarding authenticity of documents submitted and that they have not been banned or delisted by any Govt. Or Quasi-Govt. organisations on letter head of the bidder's firm in the form of "Annexure-B".
11. Negotiations will be held only if the rates received is not reasonable and the decision of the company regarding reasonableness of rates offered will be final & binding on the bidders.

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- 12. Security Deposit (SD):** The successful bidder should submit an amount equivalent to 10 % of contract value in the form of Demand Draft (DD) drawn in favour of Mahanadi Coalfields Ltd. on any Scheduled Bank payable at its Branch at Sambalpur within 7 days of receipt of work order. The proceeds of the SD shall be payable to MCL as compensation for any loss resulting from service provider/ Contractor's failure to complete his/her obligations specified in this Tender notice. Security deposit will be refunded back to the service provider within 15 days after successful completion of service period without any interest.
- 13. All Duties & taxes and other levies (Except GST),** payable by the contractor under the contract or for any other reason as applicable on the last date of submission of bid shall be included in the total bid price submitted by the bidder. All incidentals, overheads etc. as may be attendant upon execution of services shall also be included in the total bid price submitted by the bidder. However, such duties, taxes, levies etc. which is notified after the last date of submission of tender and/or any increase over the rate existing on the last date of submission of tender shall be reimbursed by the company on production of documentary evidence in support of payment actually made to the concerned authorities. Similarly if there is any decrease in such duties, taxes and levies the same shall become recoverable from the contractor. The details of such duties, taxes and other levies along with rates shall be declared by the bidder. The company reserves the right to deduct/withhold any amount towards taxes, levies, etc. and to deal with such amount in terms of the provisions of the Statute or in terms of the direction of any statutory authority/Court of Law and the company shall only provide with certificate towards such deduction and shall not be responsible for any reason whatsoever.
- 14. Work Completion Time:** The said services shall be rendered for five years from the date of commencement of service. The services may extend up to one year, if mutually agreed to, on same rates, terms and conditions as detailed in this tender notice.
- 15.** The service renderer will deploy sufficient number of technical/ supervisory personnel required for execution of the service.
- 16.** The Company reserves the right to postpone the date of receipt and opening of tenders or to cancel the tenders without assigning any reason whatsoever.
- 17. Termination of contract:** If the company i.e., MCL considers that the performance of the service provider / Agency is unsatisfactory the company i.e., MCL, shall notify the service provider in writing and specify in details the reason of such dissatisfactory performance. The MCL shall have the option to terminate the contract by giving 7 days prior notice in writing to the Service Provider / Agency. If the Service Provider / Agency fails to comply with the requisition contained in said writing notice issued by the MCL then the service provider shall be terminated from this job and award will be cancelled due to unsatisfactory performance with imposition of corresponding financial loss as with forfeiture of Security Deposit
- 18.** Matters relating to any dispute or difference arising out of this tender and subsequent contract awarded based on this tender shall be subject to the jurisdiction of District Court of Sambalpur, Odisha.

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20. Payment Terms:

- i. General Manager (E&M)/ HOD, MCL or his authorised representative will certify the quantum of work/service rendered and accept the bill for payment based on due compliance of the terms & conditions of the contract.
- ii. All payments will be made through NEFT/RTGS only. To enable MCL to pay through e-mode, you shall submit duly filled MANDATE form before raising bill, which will be provided with the Work Order on award of work.
- iii. The bidder shall submit invoices clearly segregating all prices, Taxes and duties.
- iv. Payment will be made within 21 days from the date of submission or receipt of the bill, whichever is later.
- v. All statutory recoveries will also be made from the bills.
- vi. Any type of bills shall not be deducted from sales bills and corresponding invoice shall be submitted to G.M. (E&M)/HOD, MCL HQ and payment shall be made as per above.

21. Paying Authority: General Manager (Finance), MCL HQ, Burla, Sambalpur.

22. Engineer-in-charge: General Manager (E&M)/ HOD, MCL or his authorised representative.

- Due Date of Submission of tender : 10/08/2020 up to 14:00 hrs
- Due date of opening of tender: 10/08/2020 at 16.00 hrs

For & behalf of Mahanadi Coalfields Limited


16.7.2020
GM / HOD (E&M)

Mahanadi Coalfields Limited

Encl:

1. BOQ – Annexure “A”
2. Performa of Undertaking – Annexure “B”
3. Check list of Documents – Annexure “C”



Bill of Quantity Format (Annexure -A)	
Name of Work :-	Selection of Service Provider for trading of Renewable Energy Certificate (REC) at Power Exchange for a period of 5 years

NIT No:- MCL/SAMB/E&M/20-21/	Dated: /07/2020
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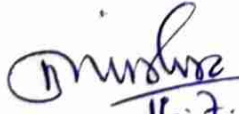
ITC AVAILABILITY STATUS	YES	<input checked="" type="checkbox"/>	Put(<input checked="" type="checkbox"/>)mark against category selected
	NO	<input type="checkbox"/>	

Status of Bidder (Select Anyone as per Eligibility)			
S. N.	Category		Put(<input checked="" type="checkbox"/>)mark against category selected
1	GST Registered Bidder (Under Composition Scheme)		
2	GST Registered Bidder (but not under Composition Scheme)		
3	GST unregistered Bidder		

(in INR)						
S. N.	Particulars	Unit	Quantity (A)	Estimated Rate (B)	Offer Rate (C)	Amount (A X C)
1	Statutory Payment at Power Exchange (including initial process of registration with Power Exchange if necessary for registration) and its Liaison	Annual	5	20000.00	20000.00	100000.00
2	Facilitation of Trading Services & Procedures (Submission of Bids and transactions including advisory service related to REC Pricing)	No.	13031	2.00		
3	Total (Excluding GST)					
4	GST @ 18%					
5	GRAND TOTAL					

Signature of Authorised Representative/Bidder

(with seal)


16.7.2020
G.M.(E&M)/HOD

chp

Mahanadi Coalfields Limited.



(On Letter Head)

ANNEXURE- B

FORMAT OF UNDERTAKING

I / We,, Proprietor/ Partner/ Legal Attorney/
Director/ Accredited Representative of M/S., solemnly declare that:

1. I/We am/are submitting Bid for the work.....against NIT
No..... Dated..... and I/we offer to execute the work in accordance
with all the terms, conditions and provisions of the bid.
2. Myself/Our Partners/Directors don't has/have any relative as employee of Mahanadi
Coalfields Limited.

OR

Myself/Our Partners/Directors has/have relative named "....." as employee of
Mahanadi Coalfields Limited, working as ".....(Designation)" in the ".....
(Department)".
3. All information furnished by us in respect of fulfillment of eligibility criteria and qualification
information of this Bid is complete, correct and true.
4. All copy of documents, credentials and documents submitted along with this Bid are genuine,
authentic, true and valid.
5. I/ We hereby authorize department to seek references / clarifications from our Bankers.
6. *I/We have not been banned or delisted by any Govt., or Quasi Govt. Agencies or PSUs (In
case of JV, all partners are covered).

OR

*I / Wehave been banned by the organization named "....." for a
period of..... year/s, effective from to.....(in
case of JV, name(s) of the JV Partner(s)).
7. If any information and document submitted is found to be false/ incorrect at any time,
department may cancel my/our Bid and action as deemed fit may be taken against me/us,
including termination of the contract, forfeiture of all dues including Earnest Money and
banning/ delisting of our firm and all partners of the firm etc.

Signature of the tenderer/Deponent



Annexure - C

Ccheck List

The bidders are advised to read each and every clause of tender documents carefully before filling up and submitting the tender.

Part- I

The tender consists of following documents duly signed and sealed as eligibility criteria: -

S.N.	Details of Documents
1	Photocopy of PAN CARD
2	Photocopy of Power of attorney (if applicable)/ Partnership deed/ Memorandum & Article of Association with certificate of incorporation
3	Appropriate document against Goods and Services Tax (GST) status of the bidder
4	Affidavit as per format given at Annexure-B.
5	Proof of Membership in IEX or other Power Exchange(s)
6	Photocopy of the work experience of having successfully completed work in any Government/ Semi- Government/PSU/Central/State Govt/Private firm (only if the private firm is a company registered under Indian Companies Act 1956)
7	Original tender documents duly signed with seal as token of acceptance of Terms & Conditions lay in NIT

Part-II

Price Bid : This shall consists of BOQ, rates, amounts etc only and the price bids of tenderers must be duly signed and stamped on all pages by authorized representative of tenderers. Any cutting or overwriting in rate will be liable for rejection.

Ch. P. Singh