NOTICE INVITING TENDER

1. **Description of Works:**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Description of work</th>
<th>Estimated cost of work (in Rs.)</th>
<th>Earnest Money (In Rs.) 1.25%</th>
<th>Application fee (in Rs.) (Non-Refundable)</th>
<th>Period of completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Calibration and testing of measuring Instruments of Electrical section of Central Workshop, Ib Valley, along with providing of Calibration Certificate.</td>
<td>Rs 20,768.00</td>
<td>Rs 300.00</td>
<td>NIL</td>
<td>30 days</td>
</tr>
</tbody>
</table>

2. Sealed tenders in two bids system are invited from experienced contractors of CIL/Govt./Other PSUs for the above installation job.
   The tender shall be submitted in two envelopes system.
   The first envelope (Part I) containing credentials (duly authenticated by the bidder) in support of his qualification in accordance with the eligibility criteria and sealed envelope should be super scribed as Part-I.
   The second envelope (Part-II) containing the duly filled in Bill of quantity, rate, etc. i.e. the Price Bid, duly superscripting as Part-II on the cover envelope.

3. The EMD is to be submitted in the form of DD/BC/BPO in favor of "Mahanadi Coalfields Limited, Central Workshop, Ib Valley" payable at State Bank of India, Bandhabahal, Union Bank of India, Bandhabahal, Punjab National Bank, Bandhabahal in a separate envelope altogether super scribing "Earnest Money Deposit" and not inside the envelope containing Part-I or Part-II of bid. The tender without earnest money will be out-rejected.
   However, In case of NSCI Units or Ancillary Units of MCL as applicable to repair work the tenderer will be exempted from submission of cost of tender fee and EMI.
   The Part-I, Part-II, EMD & tender cost should also be put into separate sealed envelopes superscripted as such. Thereafter all the four envelopes should be submitted in a sealed envelope with appropriate superscription.

4. **SCOPE OF WORK:**
   Details of Work to be carried out at the repairer’s work shop:-
   Calibration and testing of measuring Instruments of Central Workshop, Ib Valley...

Before submission of the offer tenders are advised to visit the Electrical repair shop/section, Central Workshop, Ib Valley for any type of clarification if needed for this job from Works Manager, Central Workshop, Ib Valley or Section I/C (Excvi), Engine Repair Shop, Central Workshop, Ib Valley.

Contd. on Page-2
5. Availability of Tender Documents:-

Tender documents can be obtained from the office of the undersigned from DT. 07.10.2018 to DT. 12.10.2018 up to 1.00PM.
The tenderers who have download from website (www.mahanadicoal.nic.in/ http://tenders.gov.in) shall have to submit an undertaking that they will accept the tender documents as available in the website of MCL will not claim for any cognizance in the evaluation of the tender for any omission / addition / transmission tender.

6. Receipt of Tender:-

Tender shall be dropped in sealed envelopes / covers up to 1.00PM on at. 22.10.2018 in the tender box available at the (1) Office of the General Manager (Excv), Central Workshop, Ib Valley. (2) At the Despatch/ receipt section of Central Workshop, Ib Valley. No tender will be issued or accepted by postal means. Conditional Tenders will not be accepted.

7. Opening of Part – I (Tech. Bid)

Part – I (Tech. Bid) of the tender will be opened on dated 22.10.2018 at 5.00 PM (date to be changed as per requirement) in presence of attending tenderers or their authorized representatives whosoever chose to be present in the office of the undersigned only. In case of holiday on opening date, it will be opened on the next working date at the same time and place.

8. Opening of Part – II (Price Bid)

Part – II (Price Bid) of the tender will be opened only those who fulfill the conditions of Part – I, on the date to be intimated subsequently.


i) Experience:- Duly self authenticated copy of the work order issued from the any subsidiary companies of CIL/Govt./Other PSUs/ Any private Organisation for similar types of the works of work completion certificate or Bill copies of the same work order during 7 (Seven) years ending last day of month previous to one IN WHICH BID APPLICATIONS ARE INVITED.

Three similar copies of work orders costing each not less than the amount equal to 40% of the estimated cost.

OR

Two similar copies of work orders costing is not less than the amount equal to 50% of the estimated cost.

OR

One similar copy of work order costing not less than the amount equal to 80% of the estimated cost.

Similar nature of work will mean Calibration and testing of measuring instruments.

ii) The firm/ laboratory shall be NABL (National Accreditation Board for testing and Calibration Laboratories) accredited laboratory and must produce valid NABL certificate while participating in the tender. (Photo copy of NABL certificate to be enclosed along with tender documents).

Contd. on Page -3
iii) The tenderer should give a declaration stating that the tenderer has no relative working in MCL or taking part in trade union activities in MCL.

iv) The tenderer would give a declaration that, they have not been banned or de-listed by any Govt. or Quasi Govt. agencies or PSUs. If a bidder has been banned or de-listed by any Govt. or Quasi Govt. agencies or PSUs this fact must be clearly stated and it may not necessarily be a cause of disqualification. If the declaration not given, the bid will be rejected or non-responsive.

v) The tenderer would give a declaration that, price quoted by them against the tender is the lowest corresponding to NIT warranty clause and is the same as applicable to other Govt. Dept. / Undertaking / Other Organizations. If the tenderer at any time during the period of work order issued against this tender reduces the repair rate to any organization at a rate lower than this rate corresponding to NIT warranty clause the repairer shall forthwith notify such reduction of rate to the undersigned and the rate payable against this NIT for fabrication and installation of testing stand, the date of coming in force of such reduction in construction rate shall stand correspondingly reduced.

vi) Copy of Goods and Services Tax Registration Certificate (GST) duly self authenticated.

vii) Copy of PAN certificate duly self authenticated.

Notes against (vi) & (vii) above: - If the tenderer become successful / eligible for award of work, he should submit GST Registration certificate.

viii) Copy of Partnership deed duly self authenticated if partnership firm.

10. **PART - II (PRICE BID)**: - It shall consist of bill of quantity, rates and amount etc. only. The Price Bid documents must be duly signed and stamped on all pages by the tenderer. The rates & amount shall be written in figures and words also.

11. **VALIDITY PERIOD OF THE OFFER**: -

   The rate offered in Part –II should be valid for 90 days from the date of opening of Part –I of the tender.

12. **TERMS AND CONDITIONS**:

   i) The firm will perform the Calibration and testing of the measuring instruments at the workshop (Central Workshop, Ib Valley) only.

   ii) To & Fro transportation of necessary testing equipments and other necessary accoutrements will be borne by the firm.

   iii) Period of completion of job- Calibration and testing of the electrical measuring instruments should be completed at Central Workshop, Ib Valley within 30 days from receipt of the work order/ handing over of the measuring instruments, whichever is later. In the event of failure to complete the calibration and testing of the electrical measuring instruments, MCL reserves the right to recover (PENALTY) from the tenderer/ bidder a sum of not less than ½% (Half percent) of the value of the contract ( ₹ 20,768.00) for each week of delay, limited to a Ceiling limit of 10%.
iv) Inspection: - Inspection will be done by Section in charge, Electrical Repair shop, Central Workshop, Ib Valley or by any authorized representative of General Manager, (Excv), Central Workshop, Ib Valley.

v) Guarantee: - For a minimum period of 2000 working hours from date of handing over of installed testing stand or 2 years, whichever is earlier. In case of permanent failure for the fault of the tenderer, the failed components of the testing stand are to be replaced by the tenderer free of cost.

vi) Security Deposit: - The EMD of the successful bidder shall be converted to security deposit and is returnable only after guarantee/ warranty is completed. The EMD of the unsuccessful bidders shall be returned after placement of work order on the successful bidder.

vii) Bank details: - The bidders have to submit their bank details like A/C no., type of account, Bank name, Branch, RTGS code for online returning of EMD if found unsuccessful.

viii) Payment: - 90% payment will be made by Area Finance Manager, Central Workshop, Ib Valley within 30 days from date of satisfactory completion of work and submission of bill in triplicate duly accepted and signed by the inspecting authority and balance 10% along with security deposit will be released after successful completion of guarantee period. However NSIC units/ Ancillary units of MCL for repair work will be exempted from submission of security deposit and 100% payment will be made.

ix) The contractor will be responsible for the safety of their workmen. The department will not be responsible for any legal & financial responsibilities, if any accident occurs to the workmen of the contractor within the contract period.

x) If any damage & loss of company property is caused due to the negligence of contractor or his workmen, the damaged part must be repaired/ replaced free of cost by contractor.

xi) Other terms and conditions not mentioned will be the standard terms and conditions of MCL.

Matters related to any dispute or differences arising out of this tender and subsequent contracts awarded based on this tender shall be subject to jurisdiction of Jharsuguda court.

The company reserves the right to accept or reject any or all the tenders wholly or partly without assigning any reasons whatsoever.

[Signature]
Works Manager, JET
CWS, Ib Valley.

Contd. Page -5
Distribution :-
1. T.S to the Chief Vigilance Officer, MCL, Sambalpur.
2. The General Manager (Excv), Sambalpur.
3. All CGMs/ GMs, Bharatpur Area/ Jagannath Area/ Lingaraj Area/ Talcher Area/ Hingula Area/ Ib Valley Area/ Basundhara Area/ Orient Area/ Lakhanpur Area/ CWS (Ib Valley) / CWS (Talcher).
4. The Area Personnel Manager, CWS, Ib Valley.
5. The Area Finance Manager, Central Workshop, Ib Valley.
6. The Staff Officer (Safety), Central Workshop, Ib Valley.
7. All Staff Officers (Excv), Bharatpur Area/ Jagannath Area/ Lingaraj Area/ Talcher Area/ Hingula Area/ Ib Valley Area/ Basundhara Area/ Orient Area/ Lakhanpur Area – with a request for according wide publicity.
8. The Area Systems Manager, Central Workshop, Ib Valley- with a request for sending e-Mail to MCL HQ, Sambalpur for onward publication to the website.
10. Office copy.

Works Manager,
CWS, Ib Valley.
MANDATE FORM FOR ELECTRONIC FUND TRANSFER/INTERNET BANKING PAYMENT

To,
The Mahanadi Coalfields Limited,
Jagriti Vihar,
Burla, Sambalpur – 768020

Dear Sir,

Sub: Authorisation for release of payment due from Mahanadi Coalfields Limited, Burla through Electronic Fund Transfer/Internet Banking (SBI-NET).

Ref.: Order No._________ Date _______ and/or Tender/Enquiry/ Letter No._________ Date __________.

(Please fill in the information in CAPITAL LETTERS, Please TICK wherever it is applicable)

1. Name of the Party

2. Address of the Party

<table>
<thead>
<tr>
<th>City</th>
<th>PIN CODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>E-Mail ID</td>
<td>Permanent Account Number</td>
</tr>
</tbody>
</table>


<table>
<thead>
<tr>
<th>Bank Name</th>
<th>Branch Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Branch Place</td>
<td>Branch City</td>
</tr>
<tr>
<td>PIN Code</td>
<td>Branch Code</td>
</tr>
<tr>
<td>MICR No.</td>
<td></td>
</tr>
</tbody>
</table>

(9 Digits code number appearing on the MICR Band of the cheque supplied by the Bank. Please attach Xeroy copy of a cheque of your bank for ensuring accuracy of the bank name, branch name and code number)

<table>
<thead>
<tr>
<th>RTGS CODE</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Account Type</td>
<td>Saving</td>
</tr>
<tr>
<td>Account Number (as appearing in the Cheque Book)</td>
<td>Current</td>
</tr>
<tr>
<td></td>
<td>Cash Credit</td>
</tr>
</tbody>
</table>

4. Date from which the mandate should be effective.

I hereby declare that the particulars given above are correct and complete. If any transaction is delayed or not effected for reasons of incomplete or incorrect information. I shall not hold Mahanadi Coalfields Limited responsible. I also undertake to advise any change in the particulars of my account to facilitate updation of records for purpose of credit of amount through SBI Net.

Place:
Date : Signature of the party/ Authorised Signatory

Certified that particulars furnished above are correct as per our records

Banker’s Stamp
Date (Signature of Authorised official from the Banks)
### PART-II (PRICE BID)

<table>
<thead>
<tr>
<th>SL</th>
<th>DESCRIPTION OF ITEM/ JOB</th>
<th>QTY</th>
<th>UNIT</th>
<th>RATE (Rs)</th>
<th>AMOUNT (Rs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Torque wrench 25-135 lb ft</td>
<td>5</td>
<td>Nos.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Torque wrench 2.5-11 lb ft</td>
<td>2</td>
<td>Nos.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Torque wrench 5-33 lb ft</td>
<td>5</td>
<td>Nos.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Torque wrench 12-68 lb ft</td>
<td>1</td>
<td>Nos.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Torque wrench 70-330 lb ft</td>
<td>6</td>
<td>Nos.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Torque wrench 130-550 lb ft</td>
<td>1</td>
<td>Nos.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Torque wrench 480-940 lb ft</td>
<td>2</td>
<td>Nos.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TOTAL Rs ..........................................

(Rupees..................................................only) (in words)

Signature of bidder

Sr. Manager (Excv)
CWS, Ib Valley.

[Handwritten signature]

[Handwritten date: 10/2018]